

Meeting Minutes

CHRISTMAS VALLEY PARK & RECREATION DISTRICT

Regular Board Meeting

Tuesday, April 11, 2017 at 9:00 a.m.

Christmas Valley Park and Recreation Office

Opening Meeting:

Meeting called to order at 9:02 a.m. by

Board Chairperson, Shara Shumway.

Also present were:

Board Member, Glenna Wade

Board Member, Barbara Ferrando

Board Member, Wanda Lanier

Patty Effingham*

and Office Manager, Mark Joseph Russell

Minutes:

Minutes from the March 14, 2017 meeting were read.

A motion was made

by Glenna Wade to accept the minutes as read

It was seconded by Wanda Lanier.

All ayes – motion passed unanimously.

Financial Report:

Patty distributed copies of the financial report to the Board members for review.

Pattey presented the current bank statements and Glenna Wade signed them.

A motion was made

by Glenna Wade to accept the financial report, and pay all the bills,

It was seconded by Wanda Lanier.

All ayes – motion passed unanimously.

* at this point Patty left the meeting

Library:

Mark reported that the library has their own internet now.

Raising the rent on the library building was again discussed.

A motion was made

by Wanda Lanier to raise the rent on the library building \$50 per month,

It was seconded by Barbara Ferrando.

All ayes – motion passed unanimously.

Mark is to send a letter to Lake County Library informing them of this change.

Community Hall:

Barbara reported that there were dusty footprints on the inside south wall of the hall, and wondered if it was from the Lego club that meets there. Mark said he'd check it out and whether the club had anything to do with it or not, he'd make sure the footprints were cleaned off the wall and no footprints would be made by Lego club members.

Airport:

No report.

Lake:

There was discussion about removing cattails around the lake. Shara said she'd follow-up with the fire department about burning.

Multipurpose Field:

It was reported that some of the local farmers want to make some improvements to the ball field. The board welcomed any improvements.

Office/DESERT WHISPERS:

Mark reported:

- that with the library internet separated, the access speed at Park and Rec is for the most part acceptable.
- The domain for the old website "www.cvparkandrec.org" has expired.
- New website "www.northlakeparkandrec.org" is up and running.
- office@northlakeparkandrec.org and northlakeparkandrec@yahoo.com are both active as the old email address will be phased out.
- The office will be closed May 25 & 26 (at Mark's request)
- He is working toward making the office a more professional appearing public place.
- Mark asked the board to consider raising his pay to \$15/hour, noting that his current pay is significantly less than what someone in the position "should" get. (according to www.glassdoor.com)
- The new computer is being backed up nightly, and monthly.

Golf Course:

The greens and fairways have been mowed to remove goose poop.

Sanding and plugging is planned. A leak is being worked on.

The cost of the proposal for chemical application to the course was discussed. For comparison, Patty was called to get the dollar amount for last year's application. Any decision on the proposal was tabled.

An estimate from Duane Hand for the new pump and sprinklers on the greens was discussed. The total was approximately \$21K which would be paid for from a proposed grant (see attached Grant Proposal resolution), and at least partially be off-set by a Midstate refund.

A motion was made

by Wanda Lanier to apply for the discussed grant,

It was seconded by Barbara Ferrando.

All ayes – motion passed unanimously.

Shara is to investigate how many hours are currently being worked on the Golf Course.

A motion was made

by Glenna Wade to limit hours work by golf course employees to 20 per week until May 1st,

It was seconded by Wanda Lanier.

All ayes – motion passed unanimously.

Closing:

A motion was made

by Wanda Lanier to adjourn the meeting.

It was seconded by Glenna Wade.

All ayes – motion passed.

Meeting was adjourned at 10:02 a.m.

Respectfully submitted by Mark Joseph Russell.

RESOLUTION AUTHORIZING APPLICATION FOR GRANT

RESOLUTION NO. 2017-01

) IN THE MATTER OF AUTHORIZING THE
) Christmas Valley Park & Recreation District TO APPLY
) FOR A LOCAL GOVERNMENT GRANT FROM THE OR
) OREGON PARKS AND RECREATION DEPARTMENT
) FOR Rehabilitation of irrigation system (PHASE I)
) AT Christmas Valley Golf Course, Lake & Activity Field
) AND DELEGATING AUTHORITY TO THE
) Board Chairperson TO SIGN THE APPLICATION.

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the Local Government Grant Program; and

WHEREAS, the Christmas Valley Park & Recreation District desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements; and

WHEREAS, Board of Directors have identified two improvements at Christmas Valley Golf Course, Lake & Activity Field as a high priority need in Christmas Valley Park & Recreation District; and

WHEREAS, replacing current well pump that irrigates the land as well as fills the public lake with a constant pressure pump, also replacing/upgrading current sprinklers in key areas that are too old (obsolete) to find parts for and do not keep up with watering needs; and

WHEREAS, the Christmas Valley Park & Recreation District has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, the Christmas Valley Park & Recreation District will provide adequate funding for on-going operations and maintenance of this park and recreation facility should the grant funds be awarded; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE Christmas Valley Park & Recreation District AS FOLLOWS:

Section 1: The Board of Directors demonstrates its support for the submittal of a grant application to the Oregon Park and Recreation Department for rehabilitation at Christmas Valley Golf Course, Lake & Activity Field.

Section 2: This Resolution shall be effective following its adoption by the Board of Directors.

Passed by the Board of Directors this 11th of April, 2017

ATTEST:



Shara Shumway – Board of Director’s Chairperson

 Board Secretary